

FOOTHILL COUNTRY DAY SCHOOL

Message from the Office of Admission

FOOTHILL COUNTRY DAY SCHOOL TRANSCRIPT RELEASE FORM

TO THE SCHOOL REGISTRAR:

This student (named below) has applied for admission to Foothill Country Day School for the 2018-2019 school year. Please **mail, fax (909-625-4251) or email (csims@foothillcds.org)** the academic transcript for all work completed during this current term and the last academic year (as available) to:

Ms. Colette Sims, Director of Enrollment
Foothill Country Day School
1035 West Harrison Avenue
Claremont, CA 91711
Fax: (909) 625-4251

TO THE PARENT:

Please provide the following information, sign below to release school records for your child, and submit this form to your current school's registrar. **Do not return this form to Foothill Country Day School.**

Under the provisions of the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), I hereby give permission for:

School

School address, city, state, ZIP code

WE REQUEST THE RELEASE OF THE RECORDS PERTAINING TO:

Student's name

Date of Birth

Current grade

Signature of parent/guardian

Date